

**Minutes of St Mary & St John CE Primary School Full Governing Body Meeting
Thursday, 17th May 2018 (Term 5), 7.00 pm, Meadow Lane**

Governors present:

Elizabeth Burton (LB), Headteacher
Sarah Franklin (SF), Foundation Governor – *Chair*
Robert Green (RG), Parent Governor
Jo Lyle (JL), Foundation Governor – *Vice Chair*
Robin Morris (RMO), Parent Governor
Philip Ritchie (PR), Foundation Governor – *left meeting at 8.35 pm*
Mary-Anne Sinclair (MAS), Foundation Governor

In attendance:

Chris Chamier-Williams (CCW), Associate Member
Joan Clanchy (JCI), Associate Member
Jonathan Smith (JS), Clerk, OCC Governor Services

Apologies:

Bilqees Akhtar (BA), Parent Governor
Chimene Bateman (CB), Foundation Governor
Sarah Blackwell (SB), Associate Member
Beth Gibson (BG), Staff Governor
Jane Godby (JG), Associate Member
Emily Kerr (EK), Foundation Governor
Tom Peace (TP), Associate Member
Carlene Taylor (CT), Associate Member
Lucy Tyrrell (LT), Clerk
Chris Warner (CW), Associate Member

The meeting opened at 7.10 pm.

1. Welcome, apologies, quorum

The Chair welcomed everyone to the meeting and thanked Jonathan Smith, temporary clerk, standing in again for LT. Apologies were received and accepted from governors and associates as listed above. The meeting was quorate.

2. Declarations of any other urgent business

None.

3. Declarations of business/pecuniary/other personal interest in any agenda item

For the purpose of this meeting PR and MAS declared that they are members of the Parochial Church Council (PCC), the group responsible for the sale of the Irving Building. No other declarations were made.

4. Minutes of Full Governing Body meeting, 26th March 2018 (Term 4 meeting)

Document circulated via dropbox: interim minutes.

Governors agreed that these minutes were an accurate record of the meeting and approved them, to be signed by the Chair and filed at the school.

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5. Matters arising from the minutes

The following actions were reported.

	Action (by 17 th May 2018, unless stated otherwise)	Who	Outcome
Action 1	School to work on extending Cookery Club options to include more children. <i>* LB explained that it had proved difficult to extend the scope of the existing Cookery Club (extra-curricular). However, the school had taken notice of parent wishes and there were opportunities for children to cook in curriculum time.</i>	LB	Closed *
Action 2	JL to review the current Governor Code of Conduct and prepare a revised document for consideration by the GB.	JL	Completed (see item 9)
Action 3	EK to confirm updated Admissions policy (2019/20) is circulated and published on the school website (before start of Term 5).	EK	Completed
Action 4	Governors to send to SF any ideas regarding partnership with governors at other schools.	All	Ongoing (see item 11) Action 1
Action 5	Behaviour Working Group to review the Behaviour policy with LB and key staff; LB to present updated version for approval by GB.	BWG/LB	Deferred to Term 6 Action 2
Action 6	LB to ask School Improvement System Leader to include Early Years teaching in report of next visit.	LB	Noted as agenda item for 2018/19
Action 7	EK to bring draft Admissions policy for 2020/21 to GB, for review and approval. <i>** Approval to publish draft policy, for consultation.</i>	EK	Completed **
Action 8	SF/JL to prepare report of Spring 2018 post-it boards consultation for GB meeting; SF to prepare usual poster of positive comments for staff-room.	SF/JL	Poster completed; report in progress Action 3
Action 9	LB to confirm requirements of Public Sector Equality Duty Statement and discuss Equality Objectives with the Leadership Team, and report at next GB meeting.	LB	Deferred to Term 6 Action 4
Action 10	LB to present user-friendly appendix to school statement of complaints procedure at next GB meeting.	LB	Completed (see item 9)
Action 11	RMo/JL to seek to clarify issue of governor responsibility for GDPR vs. school responsibility for operational management of data.	RMo/JL	Completed (see item 12)
Action 12	All governors to read the three documents relating to GDPR in the dropbox.	All	Completed
Action 13	MAS to sample online governor induction training available via 'The Key' and report back.	MAS	Deferred to Term 6 Action 5

6. Headteacher's reports

• Headteacher's report – short-form report

Document circulated via dropbox: 'Headteacher's short report – May 2018'.

LB presented the usual short-form report for Term 5. The key points include:

- The school is relatively full (16 spaces across the school). One year-group has 61 pupils because of an admission accepted from a new family who will return to the US in the near future.
- Attendance is holding steady at 96.1% (Term 3, 96.2%; Term 4, 96.0%). This figure is close to national expectation, 96%, and slightly up on the school's 2017 figure (95.8%). The newly revised Attendance policy (see item 9) sets the school target as 96.5% or better; the school aspires to 97% and staff are taking the necessary action to secure this goal.

RMo asked if there was a 'winning formula' – a set of strategies that seemed to work to improve poor attendance? CCW replied that every family was different and strategies needed to be bespoke. However, the school was encouraged by recent successes and the revised Attendance policy provided new clarity.

SF asked about attendance of Year 6 children during SATs last week. LB reported it had been 100% and the children had had a good positive attitude to taking the tests.

- Zoe Randall is leaving the school next term to take up a post as safety officer at Oxford Brookes University. She expresses gratitude to the school and the governors for supporting her professional development during her time working for the school, leading to her completing the demanding NEBOSH qualification course (National Examination Board in Occupational Safety and Health) last summer.

Signed

Date

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- Zoe's departure provides an opportunity to revisit the job roles in the school office and LB will share plans on this with governors at a future meeting.
- LB has been pursuing her local school improvement work as a 'System Leader' (school-to-school support) and has visited five different schools since February. LB reported that she expects to continue with this, and that as well as supporting other schools the experience brings benefit to school improvement at Mary & John.
- The school has received a good number of applications through the 2018/19 admissions process and the Reception classes starting in September are highly likely to be full. One family is likely to appeal against the decision not to offer their child a place. The decision not to admit was based on a miscalculated figure for the distance from family home to school. *RMo asked if the error was the result of any ambiguity in the school's Admissions policy or procedures.* LB confirmed that the school's policy and procedures were precise, accurate, fair; the error was entirely due to a miscalculation by the local authority, Oxfordshire County Council (OCC).

• Ofsted one-day inspection visit, 7th March 2018 – Ofsted's report (final inspection letter)

Document circulated via dropbox: Letter to Liz Burton from Ofsted, 23rd April 2018 – letter reporting on one-day inspection visit, 7th March 2018.

Ofsted's final inspection letter has been published and is available for public scrutiny. The report is very positive and suggests that the position of the school, judged 'Good', has been strengthened since the previous Ofsted visit.

The two areas identified as key points for development are:

- Analysis and evaluation of pupils' progress information to be strengthened.
- Links and communication with Comper Foundation Stage School to be strengthened, so that senior leaders have a thorough understanding of the learning and development needs of all children on roll.

On the first point, LB reported that this was a useful recommendation. The school already collects information needed to produce the type of analysis that Ofsted are asking for, namely summary analysis of progress (identifying, for each child in the school, a 'starting point' and calculating progress from that point through their time at the school). Governors noted that Ofsted were satisfied that the school was already doing careful tracking of the progress of each individual child via pupil progress meetings (teachers of each class meeting with members of the leadership team, rigorous process, three times per year). The summary analysis requested by Ofsted would be in addition to this.

Several governors expressed concern that this requirement could increase the paperwork work-load faced by teaching and support staff. LB commented that data analysis need not be onerous. Ofsted were not prescriptive on the system to be used, and staff are already collaborating to develop a 'user-friendly' system that will meet this need.

On the second point, LB reported that Mary & John staff had been increasing visits to Comper; confirmed that this had begun from the start of the academic year but extra effort would continue and intensify; action has also already been taken to ensure that all relevant meetings, visits to Comper, etc. are recorded and discussions documented. These notes are circulated to appropriate staff and copies can be made available for examination by visitors.

Following the publication of Ofsted's report (the final inspection letter), LB had written to parents to advise them of the outcome. LB commented that many parents said they had not read Ofsted's report. It was noted that of the parents who had responded to Ofsted's questionnaire (Parent View) the majority had been very supportive and expressed confidence in the leadership of the school. Governors speculated that if this is the general attitude of parents they may not feel it necessary to engage with the Ofsted report in detail.

LB will consider other options to communicate the successful outcome to parents. Actions addressing the points for development will be incorporated into regular school development planning, for 2018/19 and onwards.

• Comper – report (including minutes of last meeting of Comper/M&J Partnership Group)

Document circulated via dropbox: 'Comper/M&J Partnership Group meeting, Thursday 19th April' – minutes (interim).

Governors discussed these minutes; LB also gave a verbal report. In visits to Comper, Mary & John senior and middle leaders had noted a variance between the two Reception classes in terms of the level of the children's development and other aspects. There is a view that by reconstituting the classes, moving some children from one to the other, more balanced, settled and cohesive teaching groups could be established. This could facilitate better outcomes for the children, including a more smooth transition to Mary & John for the start of Year 1. Staff at Comper will meet with LB and JG on 15th June to plan for this. Governors heard concern that to be effective the 'reshuffle' might need to be more extensive than a move of just one or two children. Governors noted that LB had strongly recommended this

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course, though mindful that this is a matter for Comper leaders. Mary & John staff will continue to work with colleagues at Comper on this as well as on regular planning for the Reception children's transition to Year 1.

Governors noted that the Comper staffing review had been a demanding process but has now been concluded, with good arrangements for teaching for the Reception classes. It is hoped that with the review complete there will be capacity for CW to make plans to support visits of the Reception teachers to Meadow Lane.

• Sale of the Irving Building – report

Document circulated via dropbox: Letter to Liz Burton from Magdalen Road Church, 6th April 2018.

Pat Brittenden (leading member of Magdalen Road Church) had written to Liz thanking the school and governors for facilitating the sale of the building and outlining MRC's vision to develop the site, including as a resource for Comper and the wider community. PR reminded colleagues that the sale of the building ensured that it could remain in community use; plans for the site included affordable accommodation that could be made available to teachers; and both Comper and Mary & John would receive sorely needed capital investment funds from the proceeds of the sale.

Governors discussed reports that rumours were circulating quoting inaccurate sums of money that the school would receive and speculation about how it would be spent. It was agreed that it could be helpful to communicate to parents the general scope of planned premises developments.

7. Headline updates from committees

Standing item to improve communication and understanding by the whole GB of recent work of each of the main committees.

Format: brief (two minutes) verbal report from the chair of each committee. Limited time available for questions, or reference to minutes. Longer discussion, if required, to be scheduled for later.

Chairs gave short updates on recent work of their committees (Curriculum; Finance, Premises & Staffing).

Full minutes will be found in the dropbox.

• Curriculum Committee

JL summarised key points from the last meeting, including that the committee had scrutinised the latest in-school assessment data reports for all years. The committee had also reviewed guidance from the Education Endowment Foundation on effective use of teaching assistants. The school's practice is closely based on this guidance.

• Finance, Premises & Staffing Committee

RMO reported on recent FPS work including a benchmarking exercise using comparisons of latest school financial data of local primary schools; reported also that arrangement had been made for Comper to receive additional PE/Sports Premium funding, including a backdated payment to cover previously missed payment. There has also been discussion with Comper staff and governors over Comper taking a concerted approach to identifying Reception children eligible for Pupil Premium funding, in time for the census deadline.

8. School development

• School development plan, 2017/18 – second review

Documents circulated via dropbox: 'School Development Plan, 2017–2018', 'Evaluation of School Development Plan, 2017–2018, Evaluation Point 2 – April 2018'.

Governors thanked LB for her evaluation report. LB identified some developments that have been particularly notable:

- Measures to improve pupil outcomes in maths – These have been effective, with improvements in maths attainment and progress. *Governors agreed that this was a good example of the school improvement process: strategic planning session of staff and governors (May 2016), out of which maths identified as an area requiring improvement; measures agreed and maths kept as an area of focus on the school development plan for two years, with close monitoring of outcomes including regular reports to governors.* LB reported that children's progress in maths was encouraging, Year 6 pupils had appeared confident in the recent maths SATs, and a maths workshop for parents last term had been well received. *Governors asked about involvement of families of children in receipt of Pupil Premium funding.* LB and CCW reported that special effort had been put into encouraging these parents to attend and as a group they had been over-represented at the parent workshop.

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- Measures to develop trust, empathy and mutual respect – Impact of these is harder to quantify but staff have observed many positive outcomes (examples noted in evaluation report, including restorative approach as a positive strategy for dealing with behavioural issues; successes with play therapy, outdoor nurture group, pet therapy; better resources for PSHE work; 'Prayer Space' week, including all children having time in the reflective space to think about concepts such as friendship and forgiveness; Year 6 playground helpers; lunchtime 'Quiet Club'; calmer playtimes leading to calmer transitions to lesson times). *This area was identified for work this year as part of the school's broader focus on 'developing the whole child' which had been another outcome of the strategic planning session. LB commented that she sees focus on 'developing the whole child' as a significant feature of the school's work now and for the future.*

RMO asked why encouraging reading of 'rich' texts had been identified in the school development plan. Did this infer that the national curriculum is narrow in this respect? LB replied that the national English curriculum includes and is supportive of reading for pleasure. Reading a good range of rich texts can help children to develop their imagination and build empathy. The school had been particularly focusing on encouraging self-supported reading, especially for reluctant readers.

- LB reported that Mary & John is involved in a bid to be one of three local schools receiving funding for a project to support children's mental health.

• Spring 2018 parent consultation (post-it boards, deferred from Autumn 2017) – report

Document circulated via dropbox: 'St Mary & St John CE Primary School, Governor survey of parent views, March 2018' – poster of sample compliments received.

SF advised that the usual poster of sample compliments collected on the post-it boards had been prepared for display in staff areas. SF and JL are working on the main report and it will be available for discussion ahead of the next GB meeting.

9. Policies/procedures

• Attendance policy – discussion, approval

Document circulated via dropbox: 'St Mary & St John CE Primary School Attendance Policy' – May 2018.

The revised Attendance policy was presented by CCW. CCW and LB had attended relevant training recently.

Key points of the policy include:

- The school target is for an attendance rate of 96.5% or higher.
- The local authority are offering additional back-up for schools in cases where parents do not engage with the school over persistent lateness or absence, or unauthorised holidays in term time.
- If a child's individual attendance falls below 90% the school will write to their parent(s)/carer(s) to express concern and offer support, and in some cases invite them to a meeting at school. There may be a requirement for the child to attend school with no absences for the next 15 days, with referral to the local authority Attendance and Engagement Officer for further support if this arrangement is not kept to.
- Similar measures will be taken if a child is repeatedly late to school.
- If a family choose to take a child on an unauthorised holiday during term time they will receive a notice on their return with a warning that if the child is away for any further unauthorised absences in the next 12 months the local authority Attendance and Engagement Officer will be involved.

EK, LB and SF have discussed minor amendments to the text to improve clarity. It was agreed that the policy would be posted on the school website with these amendments, and that CCW or LB will alert governors when this is done. On this basis, *the policy was approved by governors present.*

Action 6: EK to liaise with CCW on amended Attendance policy; CCW to confirm policy published on school website.

• Admissions policy, for admissions 2020/21 – discussion, approval for consultation

The policy that will be submitted for consultation will include a degree of priority for children of teachers at the school. This practice has been adopted by other schools in response to the teacher-recruitment challenge. There is a 'standard' wording for this provision, that will be followed. EK will oversee preparation of the draft document and report on this at a later date. The policy needs to be approved next school year, 2018/19.

Future agenda item: Admissions policy, 2020/21 – consultation, approval.

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- **Summary of complaints procedure ('user-friendly') – approval for website**

Document circulated via dropbox: 'Sharing your concerns about your child's education: a guide for parents' – St Mary & St John CE Primary School, 2018.

The school complaints procedure follows the OCC model. LB presented this 'user-friendly' guide for parents. The document outlining the full procedure is long and fairly formal, written for the guidance of school staff rather than parents who might be thinking of making a complaint so potentially distancing to them. Governors agreed at the last GB meeting that a 'user-friendly' guide could be made more readily available to families via the website, to explain in simple terms what families can do if they are unhappy about something. Governors considered the wording of this draft document. After some discussion, it was decided that the guide should make it clear that the first point of contact for parents will usually be the class teacher. The guide will also signpost the process in case of a safeguarding concern. With these amendments, the guide was approved by all governors present, to be posted on the school website.

Action 7: SF to liaise with LB on amended guide for parents, 'Sharing your concerns', and confirm posted on website.

- **Governor code of conduct – discussion**

Documents circulated via dropbox: 'St Mary & St John CE Primary School Governor Code of Conduct', September 2017; Draft governor code of conduct, May 2018; Notes on draft governor code of conduct, 8th May 2018.

JL presented this document, which was discussed by governors present. It was agreed that the GB would adopt a new governor code of conduct, based on this draft, including reference to the seven 'Nolan principles' (standards of conduct as recommended by the Nolan Committee on Standards in Public Life).

Action 8: JL to draft new governor code of conduct, including reference to Nolan principles, for approval by GB.

10. Parent consultation, staff questionnaire, pupil voice

- **Spring 2018 parent consultation (post-it boards, deferred from Autumn 2017) – report**

See item 8 (above).

- **Summer 2018 parent consultation (annual governors' questionnaire) – planning**

There was discussion of whether to go ahead this year with the usual annual governors' questionnaire for parents, based on Ofsted's Parent View questionnaire. Governors noted that the post-it note consultation (above) had only recently been completed because deferred from usual autumn timing; noted also that parents had completed the Parent View questionnaire last term as part of the Ofsted inspection visit in March. *RMO asked if the annual questionnaire is statutory. SF confirmed that it is not a statutory requirement, although at Mary & John the GB do usually conduct this survey every year.* Governors agreed that on this occasion, to avoid repetition, the questionnaire would not be sent out in Term 6. Feedback from the post-it note survey has yet to be fully analysed and the report on this will be discussed at the next GB and points for development identified.

- **Summer 2018 staff questionnaire – planning**

LB confirmed that she will solicit feedback from teaching staff in Term 6. The approach will be to encourage staff to list 'three things that would make my work at Mary & John better'. This open-ended format has recently been used successfully to capture the views of teaching assistants at the school and encourages a good range of responses. Governors discussed including Comper in this review. LB agreed to encourage Comper to follow the same process and include their results in a combined review. CCW will look into using an online survey tool (e.g. Survey Monkey).

- **Summer 2018 pupil voice visits – planning**

MAS and JL will meet with groups of children from Key Stage 1 and Key Stage 2, with help from members of staff to organise this and support the visits. MAS and JL will report to the next GB meeting.

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11. Schools partnership and academy options – update

Joint training with governors from other schools had been postponed until a more useful topic and trainer could be identified. Governors noted that one suitable topic might be GDPR responsibilities for schools (see next item). SF repeated her invitation for governors to propose ideas for collaboration with GBs from other schools.

12. General Data Protection Regulation – update

Documents circulated via dropbox: 'Preparing for the General Data Protection Regulation: 10 Steps for Schools' – booklet published by 123ICT (school IT support company); 'The General Data Protection Regulation explained', 'The General Data Protection Regulation: how governors can prepare' – from The Key for School Governors.

Governors had read these documents.

LB reported that:

- The school's data audit is ongoing.
- The situation regarding appointment of data controllers is unclear. LB had originally understood that this responsibility would be covered by OCC but this may not be the case. Governors noted that for schools' data shared with OCC, OCC will be the data controller, but for data collected by schools the schools must act as the data controller (GB meeting, Term 4, report of March OCC briefing meeting).
- Privacy Notices have been approved.
- OCC's Data Protection policy is to be published soon.
- LB had attended a GDPR course for Headteachers.
- All teaching and support staff will be receiving GDPR training from 'ICT 123', on 23rd May.
- There is a requirement that governors also receive training. This could be arranged as a joint enterprise with other schools (see item 11).

RMO had posted further useful notes on this topic in the dropbox, for governors to read: 'Checklist: steps for governors and trustees to take to prepare for the GDPR', 'GDPR: what governors and trustees need to do' – from The Key for School Governors.

Action 9: All governors to read further documents relating to GDPR in the dropbox.

13. Visits to school by governors (since Term 4 meeting, 26th March 2018)

Governors had recorded five visits to school since the last GB meeting; other visits had also been made during this time. SF thanked governors for their visits and reminded everyone to record visits in the file at Key Stage 2 reception.

14. Governor training (since Term 4 meeting, 26th March 2018)

Document circulated via dropbox: 'Oxfordshire Governors' Association Summer Open Meeting, 'Going beyond the data: exploring what Governors need to know about Spiritual, Moral, Social and Cultural development', Monday 11th June 2018' – flyer.

No training had been attended since the last meeting. SF drew attention to two meetings coming up organised by the Oxfordshire Governors' Association:

- OGA Summer Open Meeting, 'Going Beyond the Data', 11th June 2018.
- OGA Autumn Open Meeting, 'Who Governs Our Schools? Trends, Tensions and Opportunities', 29th September. SF noted that this presentation is likely to be particularly useful in the GB's ongoing discussion of schools partnership and academy options.

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15. Reports from committees/other groups

Not for further discussion at this meeting. Notice only, of minutes circulated via the dropbox, or to be circulated.

- Comper / Mary & John Partnership Group – meeting 19th April, deferred from 1st March 2018.
- Curriculum Committee – meeting 3rd May 2018.
- Finance, Premises & Staffing Committee – meeting 9th May 2018.
- Admissions & Attendance Committee – meeting 17th May 2018.

Minutes were noted without comment (except as indicated in items above).

- Parent-Teacher Association – meeting 23rd April 2018.
Staff members present included LB, CCW, JG. On this occasion no other governors had been able to attend.

16. Any other urgent business (ref. item 2)

None.

Future agenda items

- **GB** Spring 2018 parent consultation (post-it boards, deferred from Autumn 2017 – report (Term 6)
- **GB** Summer 2018 pupil voice visits – report (Term 6)
- **GB** Summer 2018 staff questionnaire – report (Term 6)
- **GB** School Development Plan, 2018/19 – discuss, agree priorities, main aims (Term 6)
- **GB** SEND Information Report for parents (annual update) – approve (Term 6)
- **GB** Supporting Pupils with Medical Conditions policy (annual review) – approve (Term 6)
- **GB** Behaviour policy & flowcharts (Term 6)
- **GB** GB self-evaluation – review progress on goals/priorities for the year (Term 6)
- **GB** Schools partnership and academy options – update (standing item)
- **GB** General Data Protection Regulation – update (standing item)
- **FPS Committee** Receive report from RMO on finance training (Term 6)
- **FPS Committee** Review of facilities available for PLUS Base (Term 6)

- **GB** School Development Plan, 2017/18 – final review (Term 0/1)
- **GB** School Development Plan, 2018/19 – receive draft outline, discuss (Term 0)
- **GB** School Development Plan, 2018/19 – discuss, approve (Term 1)
- **GB** School Improvement System Leader visit, including Early Years – report of visit (2018/19)
- **A&A Committee, GB** Admissions policy, 2020/21 – consultation, approval (Terms 1–3)

Dates of next meetings

- PTA – Monday, 11th June 2018, 7.30 pm
- Comper/M&J Partnership Group – Thursday, 14th June 2018, 6.00 pm
- Curriculum Committee – to be confirmed
- Finance, Premises & Staffing Committee – to be confirmed
- Full Governing Body (Term 6) – Tuesday, 3rd July 2018, 7.00 pm

The meeting finished at 9.03 pm.

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Actions from meeting

	Action (by 3 rd July 2018, unless stated otherwise)	Who	Outcome
Action 1	Governors to send to SF any ideas regarding partnership with governors at other schools.	All	
Action 2	Behaviour Working Group to review the Behaviour policy with LB and key staff; LB to present updated version for approval by GB.	BWG/LB	
Action 3	SF/JL to prepare report of Spring 2018 post-it boards consultation for GB meeting.	SF/JL	
Action 4	LB to confirm requirements of Public Sector Equality Duty Statement and discuss Equality Objectives with the Leadership Team, and report at next GB meeting.	LB	
Action 5	MAS to sample online governor induction training available via 'The Key' and report back.	MAS	
Action 6	EK to liaise with CCW on amended Attendance policy; CCW to confirm policy published on school website.	EK/CCW	
Action 7	SF to liaise with LB on amended guide for parents 'Sharing your concerns' and confirm posted on website.	SF/LB	
Action 8	JL to draft new governor code of conduct, including reference to Nolan principles, for approval by GB.	JL	
Action 9	All governors to read further documents relating to GDPR in the dropbox.	All	

Appendices – Documents presented/discussed

Agenda, Full GB meeting, 17 th May 2018 (Term 5 meeting)
Full GB meeting, 26 th March 2018 (Term 4 meeting) – minutes (interim)
Headteacher's short report – May 2018
Comper/M&J Partnership Group meeting, Thursday 19 th April – minutes (interim)
Letter to Liz Burton from Magdalen Road Church, 6 th April 2018
Letter to Liz Burton from Ofsted, 23 rd April 2018 – letter reporting on one-day inspection visit, 7 th March 2018
School Development Plan, 2017–2018
Evaluation of School Development Plan, 2017–2018, Evaluation Point 2 – April 2018
St Mary & St John CE Primary School Attendance Policy – May 2018
Sharing your concerns about your child's education: a guide for parents – St Mary & St John CE Primary School, 2018
St Mary & St John CE Primary School Governor Code of Conduct – September 2017
Draft governor code of conduct – May 2018
Notes on draft governor code of conduct – 8 th May 2018
St Mary & St John CE Primary School, Governor survey of parent views, March 2018 – poster of sample compliments received
Preparing for the General Data Protection Regulation: 10 Steps for Schools – booklet published by 123ICT (school IT support company)
The General Data Protection Regulation explained – article from <i>The Key for School Governors</i>
The General Data Protection Regulation: how governors can prepare – article from <i>The Key for School Governors</i>
Checklist: steps for governors and trustees to take to prepare for the GDPR – from <i>The Key for School Governors</i>
GDPR: what governors and trustees need to do – notes from <i>The Key for School Governors</i>
Oxfordshire Governors' Association Summer Open Meeting, 'Going beyond the data: exploring what Governors need to know about Spiritual, Moral, Social and Cultural development', Monday 11 th June 2018 – flyer