

**ST MARY AND ST JOHN CE PRIMARY SCHOOL PARENT-TEACHER ASSOCIATION**  
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**Minutes of the Parent-Teacher Association Meeting**  
**Monday 29<sup>th</sup> April 2019, 7.30pm**

**Location: St Mary and St John Primary School, Meadow Lane**

**Staff/Committee/Governor/Attendees:** Ant Larcombe (Chair), Emma Woo, Kelly Jones, Eva Sommer, Rachel Buchanan (committee members), Robin Morris (Governor), Liz Burton (Headteacher), Chris Chamier-Williams (Deputy Headteacher), Jane Godby (Lower School Lead).

## Welcome and Apologies

Apologies were received from Claire Nixon, Rob Green (Committee members), Sarah Franklin (Governor).

The meeting was chaired by Kelly Jones

### ACTIONS FROM PREVIOUS MINUTES

#### ACTIONS CLOSED AT THIS MEETING:

The willow dome in KS1 has not been thriving and so has been removed – **Closed**

All parentmail emails about whole school activities should be sent on to Carol in the Comper office so that she can send out details as appropriate – **Closed**

**Ant Larcombe** spoke to organisers at eh skate park about working together to clear rubbish. They are happy to tackle the space by the shared fence – **Closed**

**Eva Sommer** is working with yr 6 teachers to provide a ukulele workshop during the Summer term. The price of £450 has been agreed -**Closed**

#### ONGOING ACTIONS FROM EARLIER MEETINGS:

A school disco for years 5 and 6 will be held on 14<sup>th</sup> June, 6:30-7:30pm. **Rachel Buchanan** and **Julia Tilford** are heading up the organisation. Meeting held on Thursday 2<sup>nd</sup> May to discuss arrangements.

An email is to be sent out to all parents with details of the upcoming Summer Party/International Evening and asking for suggestions of local bands that could be asked to play. **Action:** Ant Larcombe to send out parentmail.

Last year the PTA held three cake stalls in the KS1 area for Comper parents and children as part of their transition to the site. Dates for these are 25<sup>th</sup> May, 21<sup>st</sup> June and 27<sup>th</sup> June. **Action:** **Rachel Buchanan** to send parentmail to year 1 and 2 parents to ask for help and arrange for flyers and invitations to go to Comper, committee member to give a notice in KS1 assembly.

### ACTIVITIES AND FUNDRAISING

A second-hand uniform stall will be held on Friday 3<sup>rd</sup> May at cake stall.

14<sup>th</sup> June - Year 5 and 6 school disco, 6:30-7:30pm

5<sup>th</sup> July – Summer Party/International Evening

Easy Fundraising – some parents have been using Easy Fundraising website to raise money for the school for no cost whilst doing their online shopping – link is given here <https://www.easyfundraising.org.uk/causes/ssmaryjohnpsoxfd/> for anyone who is able to sign up. Over £100 has been raised in the past 2 months.

### UPDATE FROM HEADTEACHER AND GOVERNORS

#### UPDATE FROM HEADTEACHER

Using the funds released by the sale of the Irving building, several areas of the school will be refurbished. The kitchenette has been refreshed and a washing machine and tumble dryer installed. Work has also been started on the Food Tech and Staffroom. The major library re-fit starts next term along with the extension of the Plus Base area. The KS1 play area will be tarmacked and painted and in the main playground a painted activity trail will be installed.

The school would like to request that the PTA fund a small gazebo in the main playground and and KS2 friendship bench.

#### UPDATE FROM GOVERNORS

**Robin Morris** reported that the parent body has elected **Tim Foster** as a new parent governor.

The governors were pleased with how the feedback (Post-it) exercise went during parent-teacher consultation week. The feedback will be brought to the meeting at a later date but there were some very positive and constructive comments.

Next term, as usual, the governors will send out to parents and questionnaire based on OFSTED questions in order to track year on year responses.

### OPEN FORUM

#### WOODLANDS TRIP

Thanks were expressed by parents and by Liz for the hard work put in by Year 6 teachers during the Woodlands trip this year. The weather proved challenging but the children had a fun and educational experience.

#### PLUS BASE

Some concerns were raised about fridges from other rooms being kept in Plus Base. Liz reassured the meeting that this was a temporary situation whilst areas of the school were undergoing renovation. By September the Plus Base will also have been refurbished and extended.

#### YEAR 6 HOODIES

**Eva Sommer** raised the idea of having hoodies made for year 6 leavers with all their names printed on the back. Eva will liaise with **Sarah Blackwell** to decide if this is viable given the cost and possible problems with a GDPR breach.

#### SATS

Liz and Chris clarified that on most mornings during SATs week the pupils will sit one paper, only sitting two papers on one individual morning. On the last day all pupils will go to Jericho to watch 'How to train a Dragon' and then walk back to school through the park. Staff are committed to making the whole experience as stress free for the children as possible.

#### FOOTBALL

A parent asked if football training would be continuing this term. Liz assured that it would. Dan Banham will be acting as coach and arranging games.

The next PTA meeting will be held on **Monday 10<sup>th</sup> June 2019** in the KS1 Hall.

*Please see below and/or speak to a committee member if you would like to consider joining the committee. Named roles have specific duties while other members contribute according to their interests and availability.*

**All Welcome.**

#### GENERAL PTA INFORMATION

The PTA Committee welcomes comments and suggestions. Please contact any of us via the school offices, by email ([maryandjohnpta@gmail.com](mailto:maryandjohnpta@gmail.com)) or in the playground.

**2018-2019 Committee members:** Anthony Larcombe (Chair), Emma Woo (Secretary), Kelly Jones (Treasurer), Clare Nixon, Eva Sommer, Rachel Buchanan, Lisa Baressi, Robert Green, Richard Heap.

Anyone interested in joining the committee is invited to make themselves known to a current committee member. Elections are held once a year at the AGM, but committee members may be co-opted throughout the year. (The PTA committee usually meets a couple of times a year, in addition to the regular PTA meetings, held on the second Monday of each term.)