

**St Mary & St John CE Primary School Full Governing Body Meeting
Monday, 13 May 2019, 7.30 pm (Term 5)**

AGENDA

Please note – the meeting will start promptly at 7.30 pm.

1.	Welcome, apologies, quorum		
2.	Declarations of any other urgent business		
3.	Declarations of business/pecuniary/other personal interest in any agenda item		
4.	Minutes of Full Governing Body meeting, 25 March 2019 (Term 4)		
5.	Matters arising from the minutes		
	Action (by Term 5 GB meeting, unless stated otherwise)	Who	Outcome
	Action 1	LB	In progress
	Action 2	EK, LB	In progress
	Action 3	All governors & Chairs of Committees	Item 12
	–	SC	CC agenda item (Term 6)
	–	CCW	GB agenda item (Term 6)
	Action 4	SF & all (non-staff) governors	Completed (see item 8)
	Action 5	C/M&J WG governors	Closed (see item 9)
	Action 6	C/M&J WG governors	Closed (see item 9)
	Action 7	LB, CCW	
	Action 8	CB, JW, CCW, JG	
	Action 9	JG & RG	
	Action 10	LB	
	Action 11	LB, JG	
	Action 12	JS, RMo	
	Action 13	SF LB, SF	Completed (see item 9)
	Action 14	LB	
	Action 15	All gov's, RMo	Item 12
6.	Headteacher's reports		LB LB, JG
	<ul style="list-style-type: none"> • Headteacher's report – short-form report • Comper – report <i>(see also item 9, below)</i> 		
7.	Headline updates from committees		CB RMo
	<p><i>Standing item to improve communication and understanding by the whole GB of recent work of each of the main committees. Format: brief (two minutes) verbal report from the chair of each committee. Limited time available for questions, or reference to minutes. Longer discussion, if required, to be scheduled for later.</i></p> <ul style="list-style-type: none"> • Curriculum • Finance, Premises & Staffing 		
8.	School development		LB SF, CB, RMo SF, RMo SF
	<ul style="list-style-type: none"> • Premises development works – report • Review of progress towards goals/priorities for the year – GB, committees, etc. • Spring 2019 parent consultation (post-it boards) – report • Summer 2019 parent consultation (questionnaire) – planning 		

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Continued

9.	Comper/M&J Partnership <ul style="list-style-type: none"> • Joint working group on partnership structure and funding – update • Meeting with Comper governors, 2 May 2019 – report 	CB, EK, RMo SF, LB
10.	Visits to school by governors <i>(since Term 4 meeting, 25 March 2019)</i>	All
11.	Training undertaken by governors <i>(since Term 4 meeting, 25 March 2019)</i>	All
12.	Governing Body development <ul style="list-style-type: none"> • Parent governor election – report • Governor skills audit – report • Review of governor training plans 	RMo RMo SF, All
13.	Schools partnership and academy options – update <i>Standing item</i>	LB, SF
14.	General Data Protection Regulation – update <i>Standing item</i>	LB
15.	Reports from committees/other groups <i>Not for further discussion at this meeting. Notice only, of minutes circulated or to be circulated.</i> <ul style="list-style-type: none"> • Comper/M&J Partnership Gr'p – <i>Term 4 meeting (6 March 2019) cancelled; rescheduled to 16 May</i> • Curriculum Committee – <i>meeting 2 May 2019 deferred; seeking alternative date</i> • Finance, Premises & Staffing Committee – <i>meeting 10 May 2019</i> • PTA – <i>meeting 29 April 2019</i> 	– CB RMo PTA
16.	Any other urgent business <i>(ref. item 2)</i>	
	Future agenda items <ul style="list-style-type: none"> • School development plan, 2018/19 – second review (Term 6) • Summer 2019 parent consultation (questionnaire) – report (Term 6) • Statement of school's Freedom of Information Publication Scheme • See also <i>Year plan of key Mary & John Governing Body tasks and dates, 2018/19</i> 	
	Next Full Governing Body meeting (Term 6) Wednesday 26 June 2019, 7.00 pm	

Meeting should be finished by 9.30 pm.