

**St Mary & St John CE Primary School Full Governing Body Meeting  
Wednesday, 26 June 2019, 7.00 pm (Term 6)**

## AGENDA

*Please note – the meeting will start promptly at 7.00 pm. This is a return to the usual start time.*

<b>1.</b>	<b>Welcome, apologies, quorum</b>																																														
<b>2.</b>	<b>Declarations of any other urgent business</b>																																														
<b>3.</b>	<b>Declarations of business/pecuniary/other personal interest in any agenda item</b>																																														
<b>4.</b>	<b>Minutes of Full Governing Body meeting, 13 May 2019 (Term 5)</b>																																														
<b>5.</b>	<b>Matters arising from the minutes</b>																																														
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 5%;"></th> <th style="width: 65%;">Action (by Term 6 GB meeting, unless stated otherwise)</th> <th style="width: 15%;">Who</th> <th style="width: 15%;">Outcome</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Action 1</td> <td>LB to confirm requirements of Public Sector Equality Duty Statement and discuss Equality Objectives with the Leadership Team, and report at GB meeting. <i>Requirements were discussed at recent meeting of FPS Committee and a number of equality objectives agreed. 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<b>6.</b>	<b>Headteacher's reports</b>																																														
	<ul style="list-style-type: none"> <li>• Headteacher's report – long-form report <i>(incl. school self-evaluation report; annual review of attendance; annual review of exclusions)</i></li> <li>• Comper – report</li> </ul>		LB LB, JG, SF																																												
<b>7.</b>	<b>Headline updates from committees</b>																																														
	<p><i>Standing item to improve communication and understanding by the whole GB of recent work of each of the main committees. Format: brief (two minutes) verbal report from the chair of each committee. Limited time available for questions, or reference to minutes. Longer discussion, if required, to be scheduled for later.</i></p> <ul style="list-style-type: none"> <li>• Curriculum</li> <li>• Finance, Premises &amp; Staffing</li> </ul>		CB RMo																																												
<b>8.</b>	<b>School development</b>																																														
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**AGENDA**

*Continued*

<b>9.</b>	<b>Policies, procedures</b> <ul style="list-style-type: none"> <li>• SEND Information Report for Parents (annual update) – review</li> <li>• Equal Opportunities policy and equality objectives</li> <li>• Statement of school's Freedom of Information Publication Scheme – review</li> <li>• HTPA Committee – appointment of external adviser</li> </ul>	BG, MAS LB LB EK
<b>10.</b>	<b>Visits to school by governors</b> <i>(since Term 5 meeting, 13 May 2019)</i>	All govs
<b>11.</b>	<b>Training undertaken by governors</b> <i>(since Term 5 meeting, 13 May 2019)</i>	All govs
<b>12.</b>	<b>Governing Body development</b> <ul style="list-style-type: none"> <li>• Governor vacancies – report</li> <li>• GB self-evaluation – agree process for next year, 2019/20</li> <li>• Dates of meetings for governors, 2019/20</li> </ul>	SF SF, all govs SF
<b>13.</b>	<b>Schools partnership and academy options – update</b> <i>Standing item</i>	LB, SF
<b>14.</b>	<b>General Data Protection Regulation – update</b> <i>Standing item</i>	LB
<b>15.</b>	<b>Reports from committees/other groups</b> <i>Not for further discussion at this meeting. Notice only, of minutes circulated or to be circulated.</i> <ul style="list-style-type: none"> <li>• Comper/M&amp;J Partnership Gr'p – Term 4 (rescheduled) 16 May 2019; Term 6 meeting 18 June 2019</li> <li>• Curriculum Committee – meeting 11 June 2019</li> <li>• Finance, Premises &amp; Staffing Committee – meeting 20 June 2019</li> <li>• PTA – meeting 10 June 2019</li> </ul>	SF CB RMo PTA
<b>16.</b>	<b>Any other urgent business</b> <i>(ref. item 2)</i>	
	<b>Future agenda items</b> <ul style="list-style-type: none"> <li>• School development plan, 2018/19 – final review ('Term 0')</li> <li>• School development plan, 2019/20 – receive draft outline, discuss ('Term 0')</li> <li>• School development plan, 2019/20 – discuss, approve (Term 1)</li> <li>• Child Protection &amp; Safeguarding policy – approve (Term 1)</li> <li>• Pupil Premium annual statement – approve (Term 1)</li> <li>• SEND annual report to Governing Body – approve (Term 1)</li> <li>• See also <i>Year plan of key Mary &amp; John Governing Body tasks and dates, 2018/19</i></li> </ul>	
	<b>Next Full Governing Body meeting ('Term 0') – to be confirmed</b>	

**Meeting should be finished by 9.00 pm.**