

ST MARY AND ST JOHN CE PRIMARY SCHOOL PARENT-TEACHER ASSOCIATION

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Minutes of the Parent-Teacher Association Meeting Monday 10th June 2019, 7.30pm

Location: St Mary and St John Primary School, Meadow Lane

Staff/Committee/Governor/Attendees: Ant Larcombe (Chair), Kelly Jones (Treasurer), Emma Woo (PTA Secretary), Rachel Buchanan, Eva Sommer, Clare Nixon, Richard Heap (Committee Members), Liz Burton (Headteacher), Julia Tilford, John Rees (Parents)

Welcome and Apologies

Apologies were received from Jane Godby and Becky Woodard

The meeting was chaired by Kelly Jones

ACTIONS FROM PREVIOUS MINUTES

ACTIONS CLOSED AT THIS MEETING:

Ant Larcombe to send email to parents asking for band suggestions for the Summer Party. **Closed**

Rachel Buchanan to send parentmail to year 1 and 2 parents to ask for help with Comper welcome tea stalls and arrange for flyers and invitations to go to Comper. **Closed**

ONGOING ACTIONS FROM EARLIER MEETINGS:

Eva Sommer and **Rachel Buchanan** arranging Year 6 leavers hoodies for those who wish to purchase them. They have secured a quote of no more than £20, although it may be lower if more order. This will be in addition to the photobook that is produced by the school and given as a gift to each leaver at the Leavers' assembly on the last day of term. **Action Eva Sommer** and **Rachel Buchanan** to arrange for production and sale of the hoodies.

ACTIVITIES AND FUNDRAISING

A ukulele workshop, arranged by Eva Sommer, for the Year 6 children which will take place on 12th June.

A disco for Years 5 and 6 will be held on Friday 14th June, 6:30-7:30pm. This is a free event. Upon arrival, children will be given a ticket that they can exchange for a packet of crisps and a drink. The meeting decided that all children must be picked up after the event by an adult. The back gate will be closed and volunteers will supervise the front gate to ensure the children's safety.

The annual Summer Party/International evening will be held on Friday July 5th 6-9pm. There will be no cake stall on that day. Posters advertising the event have gone up in school. Advertising will begin at Comper after they have held their own Garden Party.

Sports Day will be on Monday 15th July this year. KS2 will compete in the morning and KS1 in the afternoon.

Leaver's Assembly will be held on the last day of term, 24th July at 10 am. Members of the PTA will serve coffee before the assembly in the parent's area.

The school production will take place on 9th and 11th July. Year 6 parents will run the bar for pre-show and interval drinks.

UPDATE FROM HEADTEACHER AND GOVERNORS

UPDATE FROM HEADTEACHER

The refurbishment of the school is going well. Work is complete on the Food Tech room, kitchenette, staff room and ladies' toilets. Work on the library has begun and is due to be complete by the end of July. Work on the Plus Club base will be completed over the summer.

Work over the summer will also include converting the current Year 5/6 cloakroom into a large walk-in storage area. The cloakroom will be moved to the corridor. This is to make the most of the space but also to keep the area safe for children to use.

UPDATE FROM GOVERNORS

No representative from the governors was available for the meeting. However, Liz reported that the governors felt the post-it note feedback exercise undertaken at the parent/teacher consultations went well. Questionnaires based on OFSTED questions have gone out to all parents.

OPEN FORUM

AFTERNOON BREAK/PLAY

Emma Woo had been approached by some parents who were concerned that there was a lack of clarity for their children regarding afternoon play. In particular children were reporting that they were not allowed to have afternoon play if the class hadn't behaved well enough that day. **Liz Burton** reported that historically the school didn't have afternoon play. They trialled it and found that behaviour was unruly during that session and that it could be disruptive. The decision was taken that individual teachers should decide on a day to day basis whether or not their class would benefit from a break on any given day. She clarified that the break should be given if it would benefit the children and not be withheld as a punishment.

YOUNG ART OXFORD

A parent's son had a piece entered in this event. She noticed that the proportion of state school entries was lower than those from private schools and wondered if the school could put more work in. She has spoken to our artist in residence **Jo Acty**. **Rachel Buchanan** noted that it is possible for parents to enter their own children's work and so you do not have to do it through the school.

COMPER LINKS

Liz Burton thanked the organisers of the Comper welcome tea stall. It went well and parents felt welcomed. Comper has sent thanks for the money given by the PTA for remodelling part of their outdoor space. The work is underway and is already making a difference.

THANKS TO EVA SOMMER

Our thanks go to **Eva Sommer** for all her work on behalf of the PTA. She is moving on as her child will be attending secondary school in September.

FOOTBALL CLUB USE OF FIELD

A parent, on behalf of Hinksey Football Club, has approached the school to ask if they could hire the field for training and matches at the weekends. Liz said that they should liaise with Kristy Bailey, the School Business manager, to discuss potential arrangements.

ALTERNATING DAY OF PTA MEETING

It was suggested by a parent that we consider changing the day of the PTA meeting so that other parents can attend. **Action** Committee will look at alternating the day so that parents can come who otherwise wouldn't be able to.

MOVIE AFTERNOON

A Parent suggested an afterschool movie event as a fundraiser for the school. The meeting agreed this was a good idea for a once yearly event during the colder months. **Action** revisit the idea in the autumn term.

OUTSIDE DRINKING FOUNTAINS

A parent asked whether the school would consider installing outside drinking fountains. Liz has experience of these from a previous post and found them difficult to maintain and unhygienic.

DATE OF NEXT MEETING

The next PTA meeting will be held on Monday 9th September 2019 in the KS1 Hall.

Please see below and/or speak to a committee member if you would like to consider joining the committee. Named roles have specific duties while other members contribute according to their interests and availability.

All Welcome.

GENERAL PTA INFORMATION

The PTA Committee welcomes comments and suggestions. Please contact any of us via the school offices, by email (maryandjohnpta@gmail.com) or in the playground.

2018-2019 Committee members: Anthony Larcombe (Chair), Emma Woo (Secretary), Kelly Jones (Treasurer), Clare Nixon, Rachel Buchanan, Lisa Baressi, Robert Green, Richard Heap.

Anyone interested in joining the committee is invited to make themselves known to a current committee member. Elections are held once a year at the AGM, but committee members may be co-opted throughout the year. (The PTA committee usually meets a couple of times a year, in addition to the regular PTA meetings, held on the second Monday of each term.)