



St Mary and St John Church of England Primary School

Risk Assessment for opening of school in September 2020

Reception children at Comper will be following guidance specific to their setting

Risk: Virus transmission through normal school routines

Actions to mitigate risk

Groupings:

- Children will remain within year group bubbles throughout the school day (maximum of 60 children). For children in years 4,5 and 6, tables will be arranged so children face forwards. Seating arrangements will be as consistent as possible from one day to the next.

Drop off and pick up:

- Each year group bubble will be given a specific access point for pick up and drop off.
- One parent/carer will drop their child/children at a given school access point. Parents will be encouraged to drop children and leave promptly to avoid congestion at the school gates.
- No parents and carers in years 2,3,4,5 and 6 will be permitted onto the school site without an appointment. Staff will limit the time they spend with parents and carers at the beginning and end of the day.
- Drop off times are extended by an additional 10 minutes.
- Drop off and pick up times are staggered for two year groups (Year 1 and Year 6)

Learning spaces and classroom organisation:

- Children will only use classrooms with children who share their bubble.
- Children will access their classroom through an external classroom door.
- For children in years 4,5 and 6, tables within the classroom will be positioned so children face forwards. Seating will be consistent as possible from one day to the next.
- Singing will be limited, class based only and outdoors whenever possible.
- Opportunities for learning outdoors will be encouraged.

Toilets:

- Children will visit the toilets one at a time. Each year group bubble is allocated specific toilet cubicles.

Playtimes:

- Each group will be given a specific location for their morning break and lunch break. Children will remain in their year group bubbles.
- Children will eat their school lunch in their classrooms or designated outdoor space.

Resources:

- Resources will be used within year group bubbles. Shared resources will be thoroughly cleaned and quarantined for 48 hours.
- Only essential items e.g. lunch boxes, coats, bags and books will come into school (mobile phones in older year groups are kept in the school office during the day).
- All children will have an individual, named water bottles. Bottles will be provided for those children without one.

Risk: Exposure to infected individual**Actions to mitigate risk**

- School will communicate with all parents and carers the importance of staying off school if anyone in their household has Covid-19 symptoms.
- Immediate isolation of any individual who is showing symptoms of Covid-19.
- School will actively engage with NHS Test and Trace when appropriate to do so.
- Manage confirmed cases by following government guidelines and local health protection advice.
- Communicate promptly and clearly with parents and carers if there is a suspected or actual case in the school community and keep up to date with guidelines on exactly what to do.

Risk: Virus transmission in the physical environment (cleaning and hygiene)**Actions to mitigate risk****Handwashing:**

- All adults and children will clean their hands on arrival at the setting, before and after eating, before and after breaks, after sneezing or coughing and when exiting the site.
- Handwashing resources will be readily available in all areas of the school.
- All children will be taught about social distancing, including between bubbles, and the importance of maintaining high levels of hygiene, and good practice will be encouraged and modelled.
- Posters and lessons will be used to raise awareness of good hygiene and staying safe.

Respiratory hygiene:

- All adults and children will use a tissue or elbow to cough or sneeze and use bins for tissue waste ('Catch it, Bin it, Kill it').
- Posters and lessons will be used to raise awareness of good hygiene and staying safe.

Enhanced cleaning:

- The school will follow the [COVID-19: cleaning of non-healthcare settings guidance](#).
- All unnecessary items from classrooms and other learning environments will be removed. This will include soft toys or anything that is difficult to clean.
- Tables and frequently touched surfaces will be regularly cleaned.

Ventilation:

- Where possible, all spaces will be well ventilated using natural ventilation (opening windows and doors).

