

St Mary & St John CE Primary School

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Headteacher: Elizabeth Burton



Minutes of St Mary & St John CE Primary School Full Governing Body Meeting Monday, 14 October 2019 (Term 1), 7.00 pm, Meadow Lane

Governors present:

Elizabeth Burton (LB), Headteacher
Sarah Franklin (SF), Foundation Governor – *Chair*
Robin Morris (RMo), Parent Governor – *Vice-Chair*
Chimene Bateman (CB), Foundation Governor
Tim Foster (TF), Parent Governor
Beth Gibson (BG), Staff Governor
Robert Green (RG), Parent Governor
Emily Kerr (EK), Foundation Governor
Philip Ritchie (PR), Foundation Governor
Richard Tarver (RT), Local Authority Governor
Jenny Worroll (JW), Foundation Governor

In attendance:

Chris Chamier-Williams (CCW), Associate Member
Jane Godby (JG), Associate Member
Varinder Hartnett (VH), Clerk, Oxfordshire County Council (OCC) Governor Services

Apologies:

Bilqees Akhtar (BA), Associate Member
Sarah Blackwell (SB), Associate Member
Sam Coleman (SC), Associate Member
Mary-Anne Sinclair (MAS), Foundation Governor
Chris Warner (CW), Associate Member

The meeting opened at 7.05 pm.

1. Welcome, apologies, quorum

The Chair welcomed everyone to the meeting and thanked them for their attendance, including VH, temporary clerk. Apologies were received as listed above. All were accepted. The meeting was quorate.

2. Declarations of any other urgent business

SF proposed two items of additional business. Governors agreed to consider these at the end of the meeting (see item 19, below).

3. Declarations of business/pecuniary/other personal interest in any agenda item

RG declared his association with a specialist external teacher, employed part-time by the school. Governors were reminded that PR and MAS are members of the Parochial Church Council (PCC). No new declarations were made. All governors have now completed their annual return. A few associates have not yet completed their return.

4. Minutes of Full Governing Body meeting, 26 June 2019 (Term 6)

Governors agreed that the minutes were an accurate record of the meeting and approved them, to be signed by the Chair and filed at the school.

5. Matters arising from the minutes

The following actions were reported.

	Action (by Term 1 GB meeting, unless stated otherwise)	Who	Outcome
Action 1	EK to work with LB on examples of short questionnaires on staff views and well-being. <i>LB and EK proposed that questionnaire associated with school Family Links initiative is suitable for this purpose. Governors supported this.</i>	EK, LB	Closed
Action 2	Actions from website compliance review – LB & JG to update data and items identified. <i>In progress. Longer-term plans required formatting. Next year the school will take a different approach. JW and RMo to confirm when current update completed.</i>	LB, JG JW, RMo	In progress Action 1
Action 3	Actions from website compliance review – Clerk & RMo to review governor record gaps. <i>In progress. JW and RMo to confirm when completed.</i>	JW, RMo	In progress Action 2
Action 4	OCC Education Quality Guarantee visit, March 2020: LB to contact OCC to request extra half-day of System Leader input, for visit to include Comper Head.	LB	Completed
Action 5	LB to ensure new school Complaints Procedure based on updated local authority model is uploaded to the school website.	LB	Completed
Action 6	SF and MAS to organise GB training on the new Ofsted framework (Spring 2020).	SF, MAS	In progress Action 3
Action 7	BG to present at an INSET or staff meeting and explain her role as staff governor and the role of other teachers who attend the GB as associate members.	BG	In progress Action 4
Action 8	LB to hold a parent workshop (Spring 2020) on the school's approach to managing behaviour.	LB	In progress Action 5
Action 9	BG to confirm the updated SEND Information Report for Parents is published on the school website.	BG	Completed
Action 10	LB to amend Equal Opportunities policy equality objectives and confirm the policy is published on the school website.	LB	Completed
Action 11	RMo to draft an updated statement of Freedom of Information Publication Scheme, for discussion by GB (Term 1/2).	RMo	In progress Action 6
Action 12	SF to contact all governors individually for review conversations.	SF	Completed (report Term 2) Action 7

6. Minutes of Full Governing Body meeting, 23 September 2019 ('Term 0')

Governors agreed that the minutes were an accurate record of the meeting and approved them, to be signed by the Chair and filed at the school.

7. Matters arising from the minutes

The following actions were reported.

	Action (by Term 1 GB meeting, unless stated otherwise)	Who	Outcome
Action 1	All governors and associates to complete their annual return for the register of business/pecuniary interests.	All Govs, all Associates	In progress Action 8
Action 2	All governors and non-staff associates to confirm name and address details with SF.	All Govs, etc.	Completed
Action 3	All governors and associates to read Keeping Children Safe in Education (September 2019), Parts 1 and 2, if they have not already done so, and confirm that they have read both parts by signing the KCSIE register sheet.	All Govs, all Associates	In progress Action 9

Action 4	LB and the leadership team to draw up the SDP for 2019/20, for discussion and approval at next GB meeting, including how impact of actions will be monitored.	LB, LT	Completed (see item 10)
Action 5	All governors to complete 'Meeting effectiveness audit' form.	All Govs	Completed (report Term 2) Action 10
Action 6	SF to circulate to all governors details of how to access <i>The Key for School Governors</i> .	SF	Completed

8. Headteacher's reports

• Headteacher's report – short-form report

SF thanked LB for her report, circulated prior to the meeting via dropbox. LB highlighted the following points:

- *Number on roll.* The number of children on roll had dropped slightly from the last report, to 409 (11 spaces in total, across Reception to Year 6). Governors noted that this is the lowest number on roll for some time and was partly due to some families having moved their children to other schools. LB clarified that these moves had been because of family circumstances and were not a cause for concern to the school, other than that unfortunately seven children had left just before census day, which would have a impact on the school budget for the year. Numbers on roll overall are still relatively good compared to many schools, and it is reassuring that Reception is full. *A governor asked – was it expected that the school would make up the missing numbers on roll?* LB replied that this was to be expected and a number of new children had already joined the school, but too late to have a positive effect on the school budget this year. *A governor asked – what was the approximate loss in funding this year?* LB reported that the loss amounted to around £20,000.
- *Number of PP children on roll.* Overall, 36 children on the school roll (Reception to Year 6) are eligible for Pupil Premium funding (9%). This is a slight reduction on the number last year. PP children are distributed unevenly between year groups, with largest numbers in Years 3 and 6.
- *Number of SEND children on roll.* 38 children are registered as having special educational need/disability (9%). Again this is a slight reduction on the number last year; but the number of children with an Education, Health & Care Plan or eligible for other support funding (i.e. at highest level of need) is relatively high. Governors discussed impact on class management and staff workload. LB confirmed that staff are dedicated to the inclusive ethos of the school but there definitely is an impact, including significant extra work at times in terms of class management and dealing with challenging behaviour. BG commented that ironically the fact that the local authority judges the school is dealing well with these issues means that some children do not qualify for extra funding that might otherwise be available.
- *Attendance.* Attendance at this point in the term was 96.7% (against target of 96.5%+). Attendance of PP children was 94.4%. *A governor asked about the figure for PP children – did this reflect relatively less good attendance across many PP children, or a few cases of particular concern?* CCW replied that it was difficult to be sure at this stage. Governors agreed to return to this question again next term.

LB and CCW presented a revised Attendance policy, including the option of 'instant' penalty fines (i.e. without warning letter) in cases of families taking children out of school for unauthorized holidays in term time. Staff reported that this is a measure that has been used in other schools and found to be effective. There was much discussion of this and other measures to discourage absenteeism. LB confirmed that cases of bereavement or medical need would not lead to a child's absence being considered to be unauthorized. Governors were broadly supportive of the revised policy. There was some concern however that governors had not had an opportunity to read it before the meeting. Staff were keen for it to be adopted as soon as possible to allow use of the new measure. It was therefore decided that the document would be made available immediately via the dropbox for all governors to read and the policy would be considered approved for use within seven days of the meeting provided no governors made objections in that time by email to LB or CCW.

LB was also pleased to report that punctuality had improved.

Year 6 destinations. SF asked LB to report on destinations of last year's Year 6 leavers – were all of them known to have taken up places in secondary school? Governors noted that this was a safeguarding concern as well as a matter of general interest. LB confirmed that all 58 children were known to have started in Year 7, across ten different schools.

Training to support children in school with medical needs. SF asked LB to confirm – had all relevant staff training been completed to ensure good support of this year's cohort of children with medical needs? LB confirmed that all the necessary training had been completed.

Guidance for schools on leaving the EU. LB acknowledged the letter from Lord Agnew (17 September 2019) and government guidance on preparing for Brexit.

Action 11. Governors to review revised Attendance policy. LB to ensure policy is published on school website (if no objections received).

- **Comper – report**

LB and JG were pleased to report that the transition of children from Reception in Comper to Mary & John had again gone smoothly, with much credit to the Comper and Year 1 staff for their work together on this. The children have made a very positive start in Year 1. LB also reported news from Chris Warner, Comper Head, that the new children starting in Reception this year have settled in well. Governors noted that these children come to their Reception year in Comper from a wide range of settings. LB and JG's regular visits to Comper will continue this year. Governors discussed this and other measures ongoing to support and develop the Comper/Mary & John partnership. Discussions of funding will continue to be on the agenda in meetings of staff and governors from both schools.

9. Headline updates from committees

Standing item to improve communication and understanding by the whole GB of recent work of each of the main committees. Format: brief (two minutes) verbal report from the chair or another member of each committee. Limited time available for questions, or reference to minutes. Longer discussion, if required, to be scheduled for later.

JW and TF reported on recent work of the Curriculum and FPS (Finance, Premises & Staffing) Committees, respectively, including goals and priorities for 2019/20.

- *Curriculum Committee* – Priorities this year will include: measures for monitoring children's progress; curriculum development in 'non-core' subjects; developing links with the Comper Teaching & Learning Committee. JW reported also that the committee had reviewed the new Behaviour policy, as circulated prior to the meeting via dropbox, and recommended it to the GB. Governors agreed that this policy would be deemed to be approved seven days from the date of this meeting, pending queries from any non-Curriculum Committee governors who wished to consider it but had not yet done so.
- *FPS Committee* – Priorities this year will include: more benchmarking exercises; managing committee work to make fewer meetings. SF also reported on a discrepancy that had been identified between the GB schedule of responsibilities, approved at the last meeting, and the school Pay policies. Governors agreed to resolve this by removing from the schedule of responsibilities the proviso that membership of the Pay Committee should be restricted to non-staff governors and the schedule document was approved again, with this change.

SF thanked JW and TF for their reports, and all governors for their work in committees.

10. School development

- **School development plan, 2018/19 – final review**

Governors thanked LB for her final review report, 'Evaluation of School Development Plan: 2018–2019, Evaluation Point 2: September 2019' and discussed the report.

- ***Aim 1. To enrich the English curriculum and improve outcomes for all groups of pupils***
Governors noted that overall outcomes (Year 2 to Year 6) had been positive in Reading, Writing and SPAG (spelling, punctuation and grammar). In terms of SATs outcomes for PP children, the aim of 70% of Year 6 PP children reaching or exceeding age-related expectations by July 2019 (i.e. at least 9 of the 13 PP children in Year 6) had been achieved in Writing and SPAG, but not in Reading. *A governor picked up on the point that staff training had led to some teachers approaching the English Lead for further support for their classroom practice and asked LB to expand on this.* LB confirmed that this had been a good outcome; also an indicator of good staff well-being and positive relationships. The training had been clear and effective and had stimulated professional dialogue. *A governor asked about visits by the English Lead to nearby primary schools – had these been useful?* LB reported that visits had been positive, and useful in terms of sharing practice. Visits had been reciprocal, with staff from other schools also observing practice at Mary & John.

- **Aim 2. To further develop a school community which fosters personal well-being**

LB and BG highlighted measures taken towards this goal, including restorative approach anti-bullying and protective behaviours training, nurture groups with vulnerable children, Family Links training for staff and parents and a focus on staff well-being. Governors accepted that the impact of such measures can be hard to quantify but agreed on the importance of the overall goal, reflecting the culture and ethos of the school.

The focus on reducing fixed-term exclusions had resulted in very significant reduction, down to two one-day exclusions over the year (compared to 11.5 days, 2017/18), and governors congratulated staff on this.

LB confirmed that there will be a parent workshop this year about the school's approach to managing behaviour.

- **School development plan, 2019/20 – discussion, approval, plans for monitoring**

Governors discussed the draft SDP for 2019/20, circulated by LB in advance of the meeting. As discussed at the last GB meeting, the two main areas of focus this year will be: Aim 1 – to improve mathematics attainment and progress by July 2020; and, for another year, Aim 2 – to further develop a school community which fosters personal well-being.

A governor from the FPS Committee thanked LB for helpful indications on resource implications of measures outlined.

- **Aim 1. To improve mathematics attainment and progress by July 2020**

LB highlighted changes intended to align in-school assessment data more reliably with eventual SATs outcomes, to ensure high expectations and appropriately targeted teaching. Governors discussed targeted one-to-one teaching for some pupils. CCW confirmed that this is at the level of one hour per week for some children, mostly PP children currently not reaching age-related expectations, and it is hoped that this will have significant impact. *A governor asked, was this restricted to Year 6?* LB reported that it will be just for Year 6 children for now, but may be generalised to other year groups later in the year. *A governor asked about use of the Mathematics platform – how was this being supervised to ensure children engage with appropriate level of challenge?*

LB agreed to review this, with CCW. *A governor asked about the break-time maths group – if children are mostly self-selecting for this, are staff able to ensure a good balance of girls and boys taking part?* LB reported that there is a good balance of girls and boys. JG reported that she has plans to extend this for Key Stage 1 children.

LB confirmed that the school will be running a parent workshop on the new mandatory multiplication testing to explain expectations and techniques for learning and encourage support from home.

- **Aim 2. To further develop a school community which fosters personal well-being**

Governors discussed proposed actions and reviewed how impact would be monitored. LB reported that the school's very fruitful partnership with the Family Links charity will be continuing for another year. *A governor asked about the planned staff well-being questionnaires – how would these be administered?* LB confirmed that this would be organised by the leadership team and results would be reported to the FPS Committee.

Governors approved the school development plan, 2019/20.

Action 12. LB to publish the revised school development plan for 2019/20 on the school website.

11. Child Protection & Safeguarding

- **Keeping Children Safe in Education, Parts 1 & 2 – review, confirmation read by all**

SF reminded governors that it was a requirement for all governors and associates to have read both Part 1 and Part 2 of the latest update of KCSIE (September 2019). All governors and associates present had done so and signed the register to confirm this. A few signatures are outstanding. SF agreed to follow up with those governors/associates.

VH advised that she could share with SF a short quiz on content of Parts 1 and 2. SF thanked her for this and agreed to consider this as an exercise for all governors, possibly at the next meeting.

Action 13. VH to send KCSIE quiz to SF, in time for Term 2 GB meeting.

- **Child Protection & Safeguarding policy – approval**

LB presented this document which is based on the local authority model policy, revised and updated for 2019.

Governors noted the importance of commonality between Mary & John and Comper safeguarding documentation and procedures, and were pleased to note that the policy includes the usual statement clarifying that the GB and staff of Comper are responsible for the safeguarding of all children in Reception even though they are on the roll of Mary & John.

Governors noted that Mary & John is in the process of switching to using a new online monitoring system (CPOMS) for recording safeguarding concerns and sharing information in a timely way. CCW and LB reported on the implementation of this: the process of migrating data to the new system is not yet complete but advantages are already apparent in terms of clear and effective monitoring and chronological record-keeping. LB reported that Comper will also be adopting this system, in the near future.

Governors approved the policy, for publication on the school website.

Action 14. LB to ensure updated Child Protection & Safeguarding policy is published on school website.

12. Provision for children in vulnerable groups

• Pupil Premium annual statement – approval

LB presented this document and highlighted the main points. The report identifies six barriers to future attainment for children eligible for Pupil Premium.

Governors discussed effective use of funds to overcome these barriers. CCW described different approaches likely to be effective for different children. CCW confirmed that the school's spending choices are based on evidence of what approaches are most likely to show good impact.

A governor asked about measures of children's progress by the end of Key Stage 2 as indicators of high-quality teaching.

LB confirmed that relevant outcomes data will be reported to governors via the regular (three times per year) 'vulnerable groups' report to the Curriculum Committee.

LB confirmed that all PP children are supported to attend residential in Years 5 and 6, including financial support as necessary. A governor noted that the PTA make a regular contribution of funds towards this (£1500 this year). Governors acknowledged the great value of children attending residential in this way and noted thanks to the PTA for this.

Governors approved the report, for publication on the school website.

Action 15. LB to ensure updated Pupil Premium annual statement is published on school website.

• Looked After Children annual report to Governing Body – approval

LB reported that there are no Looked After Children children on roll at the moment. BG confirmed that when there are LAC children in school support is via Individual Education Plans, reviewed three times a year, and monitoring includes termly review of outcomes data, with reporting three times a year to Curriculum Committee, alongside analysis of data for other vulnerable groups of pupils.

• SEND (special educational needs/disabilities) annual report to Governing Body

BG presented this document and took questions from governors. *A governor noted that half of the children on roll who have an EHCP in place (Education, Health and Care Plan, indicator of highest level of need) live outside the school's catchment area, and asked if this was an unusually high proportion?* BG confirmed that this number (4/8) does represent a fairly high proportion. BG outlined a number of cases. One child, for example, attends Mary & John because the premises are more accessible than those of a school more local to their home. In most cases the children concerned are not travelling long distances to attend the school.

Governors noted that there had been a 12% response rate to BG's annual questionnaire for parents of children with SEND about provision at the school (similar to last year). BG reported that this had included responses from families from groups generally less likely to respond to questionnaires. The report showed that responses had been extremely positive.

• Accessibility policy and plan, 2019/20 – approval

BG presented this document. Governors discussed the school's provision for children with SEND.

A governor asked whether the school is continuing to provide training to ensure that staff can carry out proper 'anticipatory duty' when planning activities, so that trips out of school, etc. can include all children? BG confirmed that training in school is very thorough in this area and all members of staff are highly aware of the need for this anticipatory duty to ensure access to activities. Governors approved the policy and plan, for publication on the school website.

Action 16. BG to ensure updated Accessibility policy and plan is published on the school website.

Governors thanked BG for her work preparing this document, and the SEND annual report, and thanked MAS also for her support of BG in her role as SEND Provision/Inclusion governor.

13. PE/Sport Premium annual statement – approval

LB presented the school's PE/Sport Premium annual statement, updated to report on spending for 2018/19 and plans for 2019/20. Unfortunately, because of a problem with file-sharing via the dropbox this document had not been accessible to all governors. As many had not been able to read it ahead of the meeting governors decided not to approve it directly. The file-sharing problem was resolved during the meeting and it was agreed that governors who had not previously been able to access the document would read it after the meeting and send any queries to SF or TF, by email. If no objections were received within seven days of the meeting the document would be considered to have been approved, for publication on the school website.

After the meeting, however, it was decided that to allow more careful scrutiny of the school's plans for spending the PE/Sport Premium for next year this item would be brought back to the GB for discussion in Term 2.

GB agenda item. PE/Sport Premium annual statement (Term 2).

14. Admissions for 2021/22, draft policy – short report

EK reported to governors on the draft Admissions policy for 2021/22. Following the recent seven-year review of the school's policy and procedures for admissions it is proposed that the policy for 2021/22 should remain unchanged from last year. Governors agreed.

15. Schools partnership and academy options – update

Standing item. Deferred to Term 2.

16. General Data Protection Regulation – update

Standing item. Deferred to Term 2.

17. Reports from committees/other groups

Not for further discussion at this meeting. Notice only, of minutes circulated via the dropbox, or to be circulated.

- Curriculum Committee – meeting 3 October 2019
- Finance, Premises & Staffing Committee – meeting 10 October 2019
- Parent-Teacher Association – meeting 16 September 2019
LB, CCW and SF had attended this meeting.
LB had also attended the PTA's AGM, on 30 September 2019.

18. Dates of meetings for governors, 2019/20

SF presented the updated schedule of meetings for the year, as circulated via dropbox.

19. Any other urgent business

Dropbox archive work. Governors joined SF in thanking RMo for his work rationalising the dropbox archive of GB files.

Climate emergency – school and GB response. Governors agreed to make this a priority for discussion at the next GB meeting. In preparation for this, committee chairs will schedule discussion of recent relevant GB and committee decisions to date and options for future initiatives. Short summary reports to be shared at Term 2 GB meeting.

Action 17. Climate emergency – school/GB response. Committee chairs to schedule discussion of recent relevant GB and committee decisions, and priorities for future action. Short reports to be shared at Term 2 GB meeting.

Notice of other events

- SF drew governors' attention to the Autumn Open Meeting of the Oxfordshire Governors' Association, Saturday 19 October 2019, on the topic of 'Vision, Culture & Strategy', to which all governors are invited. A flyer giving details had previously been circulated via the dropbox.
- Mary & John Winter Fair – Saturday 30 November 2019, 12.00 – 4.00 pm.

Future agenda items

- **GB** Schools Annual Safeguarding Report, 2019 – receive, approve (Term 2)
- **GB** Climate emergency – school/GB response (Term 2)
- **GB** PE/Sport Premium annual statement (Term 2)
- **GB** Actions arising from Spring 2019 parent consultation (post-it boards) – review progress (Term 2)
- **GB** Actions arising from Summer 2019 parent consultation (questionnaire) – review progress (Term 2)
- **GB** Governor training – plans for 2019/20 (Term 2)
- **GB** Statement of Complaints procedure – review (2019/20)
- **GB** Governor file-sharing – compliance with GDPR (2019/20)
- **CC** School's equality objectives – monitoring (2019/20)
- See also *Year plan of key Mary & John Governing Body tasks and dates*

Dates of next meetings

- PTA – Wednesday, 13 November 2019, 7.30 pm
- Comper/M&J Partnership Group – Thursday, 7 November 2019, 6.00 pm
- Finance, Premises & Staffing Committee – Monday, 2 December 2019, 6.00 pm
- Curriculum Committee – Tuesday, 3 December 2019, 6.00 pm
- Full Governing Body (Term 2) – Tuesday, 10 December 2019, 7.00 pm

The meeting finished at 9.00 pm.

Actions from meeting

	Action (by Term 2 GB meeting, unless stated otherwise)	Who	Outcome
Action 1	Actions from website compliance review – LB & JG to update data and items identified. <i>In progress. Longer-term plans required formatting. Next year the school will take a different approach. JW and RMo to confirm when current update completed.</i>	LB, JG JW, RMo	
Action 2	Actions from website compliance review – Clerk & RMo to review governor record gaps. <i>In progress. JW and RMo to confirm when completed.</i>	JW, RMo	
Action 3	SF and MAS to organise GB training on the new Ofsted framework (Spring 2020).	SF, MAS	
Action 4	BG to present at an INSET or staff meeting and explain her role as staff governor and the role of other teachers who attend the GB as associate members.	BG	
Action 5	LB to hold a parent workshop (Spring 2020) on school's approach to managing behaviour.	LB	
Action 6	RMo to draft an updated statement of Freedom of Information Publication Scheme, for discussion by GB (Term 2).	RMo	
Action 7	SF to contact all governors individually for review conversations. <i>Report in Term 2.</i>	SF	
Action 8	All governors and associates to complete their annual return for the register of business/pecuniary interests.	All Govs, all Associates	
Action 9	All governors and associates to read Keeping Children Safe in Education (September 2019), Parts 1 and 2, if they have not already done so, and confirm that they have read both parts by signing the KCSIE register sheet.	All Govs, all Associates	
Action 10	All governors to complete 'Meeting effectiveness audit' form. <i>Report in Term 2.</i>	All Govs	
Action 11	Governors to review revised Attendance policy. LB to ensure policy is published on school website (if no objections received).	All Govs LB	
Action 12	LB to publish the revised school development plan for 2019/20 on the school website.	LB	
Action 13	VH to send KCSIE quiz to SF, in time for Term 2 GB meeting.	VH	
Action 14	LB to ensure updated Child Protection & Safeguarding policy is published on website.	LB	
Action 15	LB to ensure updated Pupil Premium annual statement is published on school website.	LB	
Action 16	BG to ensure updated Accessibility policy and plan is published on the school website.	BG	
Action 17	Climate emergency – school/GB response. Committee chairs to schedule discussion of recent relevant GB and committee decisions, and priorities for future action. Short reports to be shared at Term 2 GB meeting.	JW, RMo, EK, SF	

Appendices – documents presented/discussed

Agenda, Full GB meeting, 14 October 2019 (Term 1 meeting)
Register of Business/Pecuniary Interests form
Register of Pecuniary Interests – Guidance Notes
Full GB meeting, 26 June 2019 (Term 6 meeting) – minutes (interim)
Full GB meeting, 23 September 2019 ('Term 0' meeting) – minutes (interim)
Mary & John GB – list of governors and associates, 2019/20 – updated 13 October 2019
Meeting effectiveness audit – audit form prepared by <i>The Key for School Governors</i>
Governor Hub capability assessment – April 2019
School website – checklist for maintained schools – checklist from <i>The Key for School Leaders</i>
Suggested updates to the governor pages on the school website – May 2019
Headteacher's short-form report: school context – September 2019
Letter from Lord Agnew, Department for Education – 17 September 2019
Mary & John Attendance policy – review date May 2021
Mary & John Behaviour policy – review date February 2021
Mary & John GB – GB and governor committee structure & schedule of responsibilities, 2019/20 – updated 13 October 2019
Evaluation of School Development Plan, 2018–2019 – September 2019
School Development Plan, 2019–2020 – headline ideas
School Development Plan, 2019–2020 – full draft
Keeping Children Safe in Education – September 2019
Mary & John Child Protection and Safeguarding policy – 2019/20
Mary & John Pupil Premium strategy statement – 2019/20
Mary & John SEND annual report to GB – September 2019
Mary & John Accessibility policy and plan – updated September 2019
Mary & John PE & Sport Premium annual statement – 2019/20
Dates of meetings for Mary & John GB, 2019/20 – updated 13 October 2019
Oxfordshire Governors' Association Autumn Open Meeting flyer – invitation to meeting, 19 October 2019