



St Mary and St John Church of England Primary School

Risk Assessment for opening of school in September 2020, reviewed October 2020, **reviewed January 2021**

Reception children at Comper will be following guidance specific to their setting

Risk: Virus transmission through normal school routines

Actions to mitigate risk

Groupings:

- Children will remain within year group bubbles throughout the school day (maximum of 60 children). For children in years 4,5 and 6, tables will be arranged so children face forwards. Seating arrangements will be as consistent as possible from one day to the next.
- **January 2021, during lockdown. Children of critical workers and vulnerable children will be in 3 bubbles : Y1/2, Y3/4, Y5/6 with a maximum of 20 children in each.**

Drop off and pick up:

- Each year group bubble will be given a specific access point for pick up and drop off.
- One parent/carer will drop their child/children at a given school access point. Parents will be encouraged to drop children and leave promptly to avoid congestion at the school gates.
- No parents and carers in years 2,3,4,5 and 6 will be permitted onto the school site without an appointment. Staff will limit the time they spend with parents and carers at the beginning and end of the day.
- **January 2021. No parents or carers permitted on to the school site without an appointment**
- Drop off times are extended by an additional 10 minutes.
- Drop off and pick-up times are staggered for two-year groups (Year 3 and Year 6). **Not applicable in January 2021 as everyone coming in and leaving at same time.**

Learning spaces and classroom organisation:

- Children will only use classrooms with children who share their bubble.
- Children will access their classroom through an external classroom door.
- For children in years 4,5 and 6, tables within the classroom will be positioned so children face forwards. Seating will be consistent as possible from one day to the next. **January 2021, during lockdown, Year 3 included**
- Singing will be limited, bubble based only and outdoors whenever possible.
- Opportunities for learning outdoors will be encouraged.

Toilets:

- Children will visit the toilets one at a time. Each year group bubble is allocated specific toilet cubicles. **January 2021, during lockdown, each bubble will use a separate toilet block**

Playtimes:

- Each group will be given a specific location for their morning break and lunch break. Children will remain in their group bubbles.
- Children will eat their school lunch in their classrooms or designated outdoor space.

Resources:

- Resources will be used within group bubbles. Shared resources will be thoroughly cleaned and quarantined for 48 hours.
- Only essential items e.g. lunch boxes, coats, bags and books will come into school (mobile phones in older year groups are kept in the school office during the day).
- All children will have an individual water bottles. Bottles will be provided for those children without one.

Risk: Exposure to infected individual**Actions to mitigate risk**

- School will communicate with all parents and carers the importance of staying off school if anyone in their household has Covid-19 symptoms.
- Immediate isolation in school of any individual who is showing symptoms of Covid-19.
- School will actively engage with NHS Test and Trace when appropriate to do so.
- **From January 2021, school will engage with Lateral Flow Testing twice a week for staff who choose to do the testing.**
- Manage confirmed cases by following government and Local Authority guidelines and Public Health England advice.
- Communicate with parents/carers about how to inform school if there is a confirmed case in their family. Dedicated e mail set up for weekends.
- Communicate promptly and clearly with parents and carers if there is an actual case in the school community and keep up to date with guidelines on exactly what to do.

Risk: Virus transmission in the physical environment (cleaning and hygiene)**Actions to mitigate risk****Handwashing:**

- All adults and children will clean their hands on arrival at the setting, after eating, at the end of the day, and after sneezing or coughing.
- Handwashing resources will be readily available in all areas of the school.
- All children will be taught about social distancing measures, such as staying within their bubble, and the importance of maintaining high levels of hygiene. Good practice will be encouraged and modelled.
- Posters and lessons will be used to raise awareness of good hygiene and staying safe.

Respiratory hygiene:

- All adults and children will use a tissue or elbow to cough or sneeze and use bins for tissue waste ('Catch it, Bin it, Kill it').
- Posters will be used to raise awareness of good hygiene and staying safe.

Enhanced cleaning:

- The school will follow the [COVID-19: cleaning of non-healthcare settings guidance](#).

- All unnecessary items from classrooms and other learning environments will be removed. This will include soft toys or anything that is difficult to clean.
- Tables and frequently touched surfaces will be regularly cleaned with anti-bacterial spray.

Ventilation:

- Where possible, all spaces will be well ventilated using natural ventilation (opening windows and doors).