



St Mary and St John Church of England Primary School

Risk Assessment June 2021

Reception children at Comper will be following guidance specific to their setting

Risk: Virus transmission through normal school routines

Actions to mitigate risk

Groupings:

- Children will remain within year group bubbles throughout the school day (maximum of 60 children). For children in years 4,5 and 6, tables will be arranged so children face forwards. Seating arrangements will be as consistent as possible from one day to the next.

Drop off and pick up:

- Each year group bubble will be given a specific access point for pick up and drop off.
- One parent/carer will drop their child/children at a given school access point. Parents will be encouraged to drop children and leave promptly to avoid congestion at the school gates.
- No parents and carers will be permitted onto the school site without an appointment. Staff should maintain at least a 2 metre distance from parents and carers at the school gates.
- Drop off times are extended by an additional 10 minutes in the morning.
- Drop off and pick-up times are staggered for three year groups (Year 1, 3 and 6).

Visitors:

- Visitors will be permitted on site by prior appointment.
- Visitors will be given a copy of the risk assessment.
- Visitors will be required to wear a face mask in corridors and communal areas.

Learning spaces and classroom organisation:

- Children will access their classroom through an external classroom door.
- For children in years 4,5 and 6, tables within the classroom will be positioned so children face forwards. Seating will be consistent as possible from one day to the next.
- Singing will be limited, bubble based only and outdoors whenever possible.
- Children will attend a reduced number of assemblies within their own year group bubble. Classes will sit 2 metres away from each other when attending assembly in the hall.
- Opportunities for learning outdoors will be encouraged.

Toilets:

- Children will visit the toilets one at a time. Each year group bubble is allocated specific toilet cubicles.

Playtimes:

- Each group will be given a specific location for their morning break and lunch break. Children will remain in their group bubbles.
- Children in years 1 and 2 will eat their school lunch in their classroom. Years 3,4,5 and 6 will eat in the large hall. The year group bubbles will maintain social distancing.

Resources:

- Resources will be used within group bubbles. Shared resources will be thoroughly cleaned and quarantined for 48 hours (72 hours for plastic).
- Only essential items e.g. lunch boxes, coats, bags and books will come into school (mobile phones in older year groups are kept in the school office during the day).
- All children will have an individual water bottle. Bottles will be provided for those children without one.

Risk: Exposure to infected individual**Actions to mitigate risk**

- School will communicate with all parents and carers the importance of staying off school if anyone in their household has Covid-19 symptoms.
- Immediate isolation in school of any individual who is showing symptoms of coronavirus (COVID-19) .
- School will actively engage with NHS Test and Trace when appropriate to do so.
- From January 2021, school will engage with lateral flow device testing twice a week for staff who choose to do the testing.
- Manage confirmed cases by following government and Local Authority guidelines and Public Health England advice.
- Communicate with parents/carers about how to inform school if there is a confirmed case in their family. Dedicated email set up for weekends.
- Communicate promptly and clearly with parents and carers if there is an actual case in the school community and keep up to date with guidelines on exactly what to do.

Risk: Virus transmission in the physical environment (cleaning and hygiene)**Actions to mitigate risk****Handwashing:**

- All adults and children will clean their hands on arrival at the setting, after eating, at the end of the day, and after sneezing or coughing.
- Handwashing resources will be readily available in all areas of the school.
- All children will be taught about social distancing measures, such as staying within their bubble, and the importance of maintaining high levels of hygiene. Good practice will be encouraged and modelled.
- Posters and lessons will be used to raise awareness of good hygiene and staying safe.

Respiratory hygiene:

- All adults and children will use a tissue or elbow to cough or sneeze and use bins for tissue waste ('Catch it, Bin it, Kill it').
- Posters will be used to raise awareness of good hygiene and staying safe.
- All adults will use face masks when unable to social distance from individuals not in their bubble.

Enhanced cleaning:

- All unnecessary items from classrooms and other learning environments will be removed. This will include soft toys or anything that is difficult to clean.
- Tables and frequently touched surfaces will be regularly cleaned with anti-bacterial spray.

Ventilation:

- Where possible, all spaces will be well ventilated using natural ventilation (opening windows and internal/external doors).